

MARKET WESTON PARISH COUNCIL

Minutes of Market Weston Parish Council meeting held on Thursday 16th July 2020 7:30pm Via Zoom

Present: Cllrs: D Fulcher, M Martin, Cllr S Allen, J Loden, W.S Cllr Bull & C. Cllr J Spicer

2. Apologies for absence A Hall & J French

3. Members Declarations of Interest and Dispensations:

3.1 To receive declarations of interest from councillors on items on the agenda None

3.2 To receive written requests for dispensations for disclosable pecuniary interests. None

3.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None

4. Minutes - Minutes of Thursday 19th March 2020 meeting agreed and signed as a correct Record. Notes of Zoom practice meeting 21st May 2020, noted.

5. Meeting open to the public

Members of the public joined the meeting to talk about issues regarding Liberty House.

There were concerns that a family had been staying at the house during the lockdown period and that the owners could have been in receipt of a Government grant, designed to help businesses during lockdown. This was considered to be an unfair use of the grant, if it had been received. Cllr Bull was unable to comment on individual cases but she did say that the business did not need to be operating to receive the grant.

It was reported that the sound attenuation fence, which should have been built out of wood has been built out of bricks. Cllr Bull will investigate this.

Concerns were raised again about the septic tank. A resident was of the opinion that there were rules surrounding planning that meant that an existing tank should be fit for the purpose it is being used for. It was felt that this was a matter for the environment agency,

A request for the Lawyer's details, who is advising West Suffolk, was made. Cllr Bull will investigate this.

It was acknowledged that little would be happening whilst the appeal was active.

6. Report from County Councillor:

To include update Potential flooding B1111 and SCC tree planting initiative.

Cllr Spicer was unable to attend the meeting. The Clerk will discuss the above items with her.

Action Clerk

7. Report from West Suffolk Councillor: C Bull

Cllr Bull attend the meeting and discussed the issues at Liberty House with both the public and the Councillors.

8. Chairman's Report

The Chairman had no report to make.

9. **Clerks Report**

9.1 Email Communications.

The clerk ask that all councillors acknowledge receipt of emails sent if requested to do so. In addition, she asked that everyone 'reply all' when responding to requests for action.

9.2 Webinar, website accessibility training.

The Clerk is attending a 45-minute webinar on accessibility regulations for online public services. The fee to attend the session is £25 +VAT, which will be £6.25 for each parish.

8.2.4 Police Community Engagement Officer Update

The Community Engagement Officer's role is to promote Suffolk Constabulary campaigns including crime prevention advice, information and reports on local issues or crime trends. Pc 836 Jon Gerrish is now working at Bury St Edmunds Police Station. He can advise you with signing up as either individuals or parish councils / town council to the following: Twitter, Facebook, Police Connect – timely police advice regarding crimes in your area. Jon is also responsible for Neighbourhood Watch – 4 volunteers are still needed for network coordinators please ask for more details. Community Speed Watch – Has your Parish signed up (re launching in 2021) Public Support Volunteers, Cadets.

Jon has been asked to liaise with you to help support you in using the above Force campaigns, as this will assist you in receiving timely information from Suffolk Constabulary. As always our website will also be able to help you www.Suffolk.police.uk where you can find further help under 1st Principles and all our crime prevention advice is recorded Suffolk.police.uk/firstprinciple.

There is also www.askthepolice.uk, which covers information and support of various topics.

Do not forget the website allows you access to review the crimes occurring in your area.

To find out what crimes have occurred in your area and more statistical detail for the Bury St Edmunds area can be found via: <https://www.police.uk/pu/your-area/suffolk-constabulary/bury-st-edmunds/?tab=Statistics>

9.4 Highways, update on surface dressing.

There is surface dressing works along B1111.

8.2.6 Request for Historical Research Volunteers, The British Horse Society

This information was circulated.

10. Finance.

10.1 To consider payments.

The Following accounts were approved for payment.

To include: 10.1.1 Administration, Hall hire.

10.2 Update on online banking.

Cllr Fulcher has received the device and information required for online banking, Cllr Martin is still waiting.

10.3 The Clerk prepared a bank reconciliation for the councillors.

10.4 To approve section one followed by section 2 of the 2019/20 AGAR

Section 1 followed by section 2 of the 2019/20 AGAR was approved and signed.

The Certificate of exemption was agreed and signed ready for submission.

Action Clerk

11. Planning Matters to include any applications/decisions received since the agenda was posted.

11.1 Planning Appeal Notification -AP/20/0018/STAND, Liberty House.

The Parish Council made the following representation:

Market Weston Parish Council object to the removal of the temporary condition. The reason being that, under the current covid-19 restriction, the rental period does not truly reflect what would be a normal rental period.

It is understood that the property has been rented to a family of four, for the period coinciding with lockdown and as such does not reflect the usual clientele of up to 20 people that could potentially be occupying the property. Indeed having a family living in the property has giving residents of Market Weston a period of respite, which has been very welcome.

Because of this occupancy the issue of noise and traffic pollution that was previously experienced, by many residents of market Weston, has not been adequately tested as envisaged by the granting of the temporary extension.

We would therefore request an extension of the temporary condition so that an informed decision can be made regarding the considerable concerns surrounding noise nuisance, and that this extension should commence from the time when gatherings of up to 20 people is again possible.

11.2 Report of possible planning breach, Hepworth Road.

There has been a report of a possible breach of planning at a property in Hepworth Road. An n Enforcement Officer will visit the property to offer advice.

11.3 Conservation area update.

This matter is still being perused

12. Play area report

12.1 To discuss permanent signage

It was agreed to purchase 2 A3 permanent signs for the play area displaying the Covid 19 advice.

Action Clerk

13. Risk Assessment 17.1 to review and adopt new risk assessment

The Clerk has prepared a new risk assessment for consideration. It was agreed to adopt this.

14. Code of Conduct consultation

The Clerk has forwarded the Councillors the link for the Code of Conduct Consultation and recommended that they all complete it.

Action All

15. Review of policies and documents

The Clerk will be sending out Standing and Financial orders for review.

Action Clerk/All

16. Councillors reports and items for future agenda

Cllr Loden asked what the process was once a problem had been reported on the play area online reporting tool. Cllr Fulcher informed the Council that he checks the reports and that he would action any remedial works and that any bigger projects would be brought to the attention of the Council.

17. Date of next meeting: 17th September 2020

18. To consider the exclusion of the public and press in the public interest for consideration of the following items:

18.1 Personnel Issues. None

18.2 Legal Issues. None