

MARKET WESTON PARISH COUNCIL

Minutes of Market Weston Parish Council meeting held on Thursday 19th September 2019 7:30pm in Market Weston Village Hall.

Present: Cllrs: D Fulcher, M Martin, S Allen, B. Cllr Bull & C. Cllr J Spicer

1. **Apologies:** Cllr A Hall

2. **Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda. None

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None

3 **Minutes** - Minutes of Thursday 18th July 2019 meetings agreed and signed as a correct record.

4. **Meeting open to the public** 5 members of the public present

Some residents came to report that there were still issues with Liberty House. Noise was continuing to be a problem and a bonfire has been lit, which generated a lot of black smoke. It was reported that it was felt that it was not just general household waste being burnt because of the thick black smoke that was generated. It was asked that if the property is now being run as a commercial enterprise do different rules now apply about the disposal of waste? The residents were encouraged to report their concerns to West Suffolk Council. It was asked that we recorded on record that the Parish Council have been advised that the septic tank has been discharging into the council owned ditch, and although the LPA have been made aware to date appear to have taken no action. A resident (Gary Ellinor) has previously told the meeting that he built the septic tank, and said it was 6'x3', which is not large enough for 20 plus now attending LH (this could well explain why it's been seen discharging). In addition Mr Ellinor mentioned he dug the footings for the extension and, although he knew it was larger than permitted, he said Mrs Hargraves wanted it enlarged as she had a large table to fit into it that seats 20. This contradicts her statement that it was due to 'structural reasons', suggesting a structural problem, as she told the PC on 17/01/19

The recent Development Control decision, to agree the application for change of use, was contingent with certain conditions being applied. The change of use has been granted for a year, after which time it will need to be re-submitted. A noise policy will be applied. At the time of the meeting a copy of all the conditions, including a copy of the noise policy had not been made available by West Suffolk Council. The Clerk will look in to this matter and the query raised about waste disposal.

Action Clerk

5. **Report from County Councillor: J Spicer**

Cllr Spicer was unable to attend the meeting.

6. **Report from West Suffolk Councillor: C Bull**

Cllr Bull was unable to attend the meeting.

7. **Chairman's Report**

The Chairman had no report to make.

8. Clerks Report

The Clerk met with Mary Evans and Mark Stephens at SCC to discuss the Self Help Scheme. Although not the outcome we were hoping a way forward has been potentially agreed. Anyone working on the highway will still need the chapter 8 training, but there will now be an additional element to the training that will look at, and advice on scenarios, and risk assessments, that are relevant to Parish Councils. We need to accept that Chapter 8 training is required. The Clerk thinks that we will see a change to other documents, i.e. winter maintenance to reflect this. The situation around litter picking is still something under discussion but it would appear the onus is on the District Council to ensure anyone carrying out this operation has the correct training. This is a matter is being taken up directly with West Suffolk Council. Another option to tackle jobs we want undertaken is to use trained wardens from elsewhere. For instance Sudbury Town Council have trained operators, which can be hired to do remedial jobs, cutting back overhanging bushes, clean signs etc.

Action Clerk

8.2 Councillor Training, Wattisfield

Wattisfield have two councillors that would like to undertake the councillor training which is usually delivered by SALC at Claydon. However, SALC are willing to deliver this training locally and they are wondering if we have any councillors that would like to do the training to make this viable. The course is aimed at both new and existing counsellors and full details of the content is on SALC website. They would arrange for a venue locally depending on availability and the training would be in the evening on four consecutive Tuesdays (or maybe another weekday) and they are thinking of November time. The cost if they can get at least 10 councillors would be around £80 per head which compares to £120 if you go to SALC plus travelling costs and time is much less. The Clerk will speak to Cllr Hall to see if he would be able to attend the training.

Action Clerk

9. Finance.

9.1 Payments. To consider payments to include

9.1 Administration £557.08

9.1.2 Mijan, Accounts software £37.50

9.1.3 Royal British Legion £50.00

9.2 Bank reconciliation and accounts update.

The Clerk provided the Councillors with a bank reconciliation, income and expenditure account details and a budget report.

9.3 Budget 2020/21

To discuss the budget for 2020/21

The Clerk prepared some figures for consideration. The budget will be discussed again at the November meeting.

10. Planning Matters

10.1 DC/19/0344/FUL | Planning Application - Change of use from single dwelling house (use Class C3) to a holiday let property (sui generis). | Liberty House Hepworth Road Market Weston Suffolk IP22 2PF. Development Control decision

A temporary Change of Use for 1 year has been granted to see if all the mitigation measures the applicant now has in place have an effect. At the end of the 12 months, a full application will have to be submitted again.

11. Play area report

11.1 Play area report. Ongoing.

11.2 The Green, ongoing upkeep. Ongoing.

12. Village Hall report

The object of this Charity is the promotion and management of the Village Hall for the benefit of the community.

We have had some successful fund raising events this year: Aviation Evening, Mad March de-clutter, Bridies Cream Teas, BBQ & Fen Walk & Soup Lunch. We have also received some generous donations and monies from book sales.

2 new heaters have been installed. Tress have been pruned and four stumps removed. Work carried out to external wall, carpentry work undertaken and external doors & railings painted.

We very much appreciate all the help we receive to continue maintaining and running the village hall for the benefit of the village.

The Clerk has provided the village hall committee with some information about Fit Villages.

13. Defibrillator

13.1 Update on project.

To include rota for weekly checks.

Cllr Fulcher has been carrying out weekly checks. Cllr Hall is also set up on the system so he is able to carry out checks as well.

It was agreed that awareness training should be arranged for a Saturday afternoon in October/November. We will order 100 keyrings, which have the cabinet code on for distribution. The Clerk will arrange the date and produce flyers for distribution to the houses in the village.

14. Councillors reports and items for future agenda

Cllr Allen has found a resident who would like to join the Parish Council. He will bring him along to our next meeting.

Action Cllr Allen

It was agreed that Cllr Fulcher would lay the wreath at the Remembrance Day memorial service.

Action Cllr Fulcher

15. Correspondence for information

15.1 West Suffolk Car park survey. Noted.

15.2 Landscape Training - for Neighbourhood Planning Group. The Clerk is attending this.

16. Date of next meeting: 21st November 2019

17. To consider the exclusion of the public and press in the public interest for consideration of the following items:

17.1 Personnel Issues. None

17.2 Legal Issues. None