

MARKET WESTON PARISH COUNCIL

Minutes of Market Weston Parish Council meeting held on Thursday 18th November 2021 7.00pm
in Market Weston Village Hall

Present: Cllrs J Loden, A Hall, D Fulcher, M Martin & P Freeman & W.S Cllr Bull.

1. **Apologies for absence** C.Cllr J Spicer

2. **Members Declarations of Interest and Dispensations:**

- 2.1 To receive declarations of interest from councillors on items on the agenda. None.
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.
- 2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

3. **Co-option of new Parish Councillor.**

Carmel Snelling was co-opted on to the Parish Council. The Clerk will ensure the relevant paperwork is completed. **Action Clerk**

4. **Minutes** - The minutes of the Monday 20th September and Thursday 7th October 2021 meeting were agreed and signed as a correct record.

5. **Meeting open to the public** None present.

6. **Report from County Councillor: Joanna Spicer**

Cllr Spicer was unable to attend the meeting and sent her apologies. Cllr Spicer reported that she is anxious that we make progress with identifying vulnerable parts of the village to flooding – and therefore ditch ownership. Cllr Spicer has exchanged emails with Cllr Hall and would willingly come for a daylight walk with him and others members of the Parish Council. Cllr Spicer has asked county farms to send a map showing their ditches.

7. **Report from West Suffolk Councillor: C Bull**

To include any update on change of use, Home Piece.

West Suffolk Council will be contacting the residents who have expressed concerns about business use by a property in Home Piece. At this stage West Suffolk, do not consider the business use significant enough to require an application for use change. The storage container is believed to be a temporary measure and the homeowner said he is looking for a more permanent solution.

8.1 **Chairman's Report**

8.1.1 To discuss completed works to millstone

The works to the Mill Stone have been completed. The Parish Council thanked the Chairman for the work he has done to renovate the Mill Stone to such a good standard.

We had discussed previously adding a plaque to the mill stone to recognise, the late, Guy Hatten and all the hard work he did in the village and in particular on The Green. It was agreed that we should go ahead with the plaque but that in addition we would look at providing a more visual memorial, for instance a bench on The Green. The Clerk will look at potential options to discuss at the January meeting. **Action Clerk**

8.2 **Clerks Report**

8.2.1 Bus shelter.

It was confirmed that we would not be proceeding with the project for a new Bus shelter, as it would be too expensive.

8.2.2 Meeting dates 2022.

The following meeting dates were set for 2022. These are 20th January, 17th March, 19th May, 21st July, 15th September and 17th November. **Action Clerk**

8.2.3 Emergency Plan, update on progress.

The Clerk has started work on the emergency plan for the village. It was agreed that our next steps would be to identify people who could help as a point of contact or could offer more practical help, i.e. road clearing equipment, generator. This will be included in the village questionnaire.

Action All

8.2.4 Tree Wardens. Confirmation of appointment and discussion about free trees

Following his appointment as Tree Warden for Market Weston, Chris Hipkin has arranged for some free trees to be delivered to the village. The trees are available to all residents and can be planted anywhere in the village. There will be a mix of trees, as yet unconfirmed. Mr. Hipkin will take delivery of the trees and look after them until homes can be found for them. A piece will be delivered, with the Parish magazine, giving details to residents about the free trees and how to access them.

8.2.5 Parish Council questionnaire, to discuss contents and distribution

The Clerk has done some work on a questionnaire for the village. So far included are questions about the purchase of a VAS, carrying out an emergency plan and options for tree planting. It was agreed that a piece about the increase in the precept would also be included for information.

Action Clerk

9. Finance.

9.1 To consider payments. The following accounts were approved for payment

Various	Admin	£603.13
Various	The Green	£145.08
ICO	subscription	£40.00
one suffolk	Website	£60.00
SALC	Training	£7.50
Came and Co	Insurance	£355.23
Royal British Legion	S137	£50.00
MWPCC	S137	£300.00
MWVH	S137	£300.00

To include: 9.1.1 Admin expenses. MW PCC grant

9.2 Bank reconciliation, schedule of payments and budget report

The Clerk provided a schedule of payments, a bank reconciliation and a budget report, for the Councillors.

9.3 Budget 2022-23

Following discussion, it was proposed to increase the precept to £8,000 this year. This increase would allow for basic running costs and funds to ensure we can continue to keep The Green to the high standard Guy Hatten had done for so many years.

Although all the Councillors agreed, the increase Cllr Fulcher did express concerns about such a big increase in one year. The Clerk will arrange for the paperwork and precept request to be sent to West Suffolk.

Action Clerk

10. Planning Matters to include any applications/decisions received since the agenda was posted.

10.1 To include any update Swimming pool, New Common Road.

It is understood the applicant is re-submitting an amended application. We will wait for this and hold an extraordinary meeting if needed.

10.2 NMA(A)/20/1895 | Non material amendment to DC/20/1895/HH - change materials for windows, front door, bi-fold doors, fascia and bargeboards, weatherboarding | 1 Hepworth Road Market Weston. Noted for information only.

11. The Green/Play area report

11.1 Continuing maintenance of The Green

Due to the continued commitment and hard work of the small group of volunteers, The Green continues to look in a good condition. The Parish Council are extremely grateful for all this hard work but are mindful that this is not necessarily a permanent solution.

11.2 New fencing and repairs to kissing gate, The Green, update.

A meeting was held with the contractor to clarify the work that needs to be done. We are currently waiting for a new price to be submitted.

12. VAS project.

To discuss positions for VAS posts.

This remains an agenda item and we will wait for feedback from the questionnaire before taking the next steps.

13. Queens Jubilee Event

To discuss ideas to celebrate the Queen Jubilee in 2022

This will go on as an agenda item for the January meeting.

14. Tree Warden report.

To receive an update from the newly appointed Tree Warden. See under item 8.2.4

15. Councillors reports and items for future agenda

To include:

15.1 Tree planting project, update from Cllr Hall. We will see what feedback we get from the village questionnaire.

15.2 Flooding issues, to receive update from Cllr Hall. See under item 6, Cllr Spicers report.

15.3 Grit bins

The grit bin near Hartmoor is being hidden by the hedge. Cllr Fulcher will investigate this.

Action Cllr Fulcher

16. Correspondence for information

16.1 PCC consultation on new Police and Crime Plan

The draft Police and Crime plan, is now out for public consultation before being presented to the Police and Crime Panel in January. Comments can be made on line. The Clerk has circulated the email containing the link.

16.2 SCC, Lorry Route Map Review in Suffolk

Suffolk County Council is undertaking a review of recommended lorry routes across the county.

The review is formed of two parts: a technical review of routes and a community-led review of issues on lorry routes. Comments can be made following this link.

<https://forms.office.com/r/EXa8fHbhAr> This information has been circulated.

16.3 Winter arrangements- rough sleeping. Information circulated

16.4 Introduction to Self-Management for Arthritis - East of England - FREE ONLINE EVENT.

Information circulated

16.5 FW: Planning engagement for West Suffolk hospital; Get involved and share your views.

Information circulated

17. Date of next meeting: 20th January 2022

18. To consider the exclusion of the public and press in the public interest for consideration of The following items:

18.1 Personnel Issues. None.

18.2 Legal Issues. None