

MARKET WESTON PARISH COUNCIL

Minutes of Market Weston Parish Council meeting held on Thursday 16th January 2020 7:30pm in Market Weston Village Hall.

Present: Cllrs: D Fulcher, M Martin, A Hall, S Allen, J Loden, J French & C. Cllr J Spicer

1. Co-option of new Parish Councillor.

Unfortunately, Paul Brand who was co-opted on at the last Parish Council meeting has decided to resign due to health concerns.

Jane French was co-opted on to the Parish Council, the Clerk arranged for the appropriate paperwork to be completed.

2. Apologies for absence W.S Cllr Bull

3. Members Declarations of Interest and Dispensations:

3.1 To receive declarations of interest from councillors on items on the agenda None

3.2 To receive written requests for dispensations for disclosable pecuniary interests. None

3.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None

4. Minutes - Minutes of Thursday 21st November 2019 meeting agreed and signed as a correct record

5. Meeting open to the public

It was asked if we could find out when Liberty House needs to comply with the bin condition placed on them, is there a time limit. In addition, is there a time limit on when the sound attenuation fence needs to be built? There are concerns that, due to the change in bin collection days that the bins may be left out for an extended period and be blown over. The Clerk will write to the owners of Liberty House to make sure that they are aware of the change in collection times.

Action Clerk

6. Report from County Councillor:

It has been reported that the drainage pipe under the B1111 opposite Willow Cottage is blocked and is causing a problem with the entire field drainage system there. It was inspected last summer and found to be dry, the water is now level with the top of the ditch again. The Clerk will report this to SCC and send Cllr Spicer a copy of the report so that she can look into.

Action Clerk

Cllr Spicer reported that SCC will not be cutting services next year but this will mean that there will be a small increase in the Council tax. There is currently a boundary review, which probably will not affect Market Weston but it is still important that we make a submission, supporting the proposals, when the time comes. The Free School at Ixworth is now called SET Ixworth School and has just received a 'Good' Ofsted report. There is a review of Children's Centres. Stanton will not be closing but will see a reduction in its opening hours. As discussed at our last meeting West Suffolk published The Strategic Housing and Economic Land Availability Assessment SHELAA). The Strategic Housing and Economic Land Availability Assessment (or SHELAA) is an assessment of land for housing and economic development. The SHELAA is not an assessment of whether the sites will be allocated in the future West Suffolk Local Plan nor does inclusion in the SHELAA imply or grant any planning permission. The document or previous call for sites process holds NO weight in decision-making. West Suffolk is seeking views on the factual information submitted. It was noted that County Farms had put forward a number of sites for consideration, including some areas in Market Weston. It was suggested that perhaps land that was not being farmed could potentially be used for growing trees. The Clerk will make a formal request to Cllr Spicer regarding this.

Action Clerk

7. Report from West Suffolk Councillor: C Bull

Following on from the discussion above and the last meeting the Clerk provided West Suffolk's definition of what an infill village is, as Market Weston is designated, and also some information about Conservation areas: **Infill Villages** are designated as villages which have only a limited range of services and facilities. In these villages, only small-scale infill development of five homes or less within the designated housing settlement boundary would be permitted. **Conversation areas** are about managing change not preventing it. New development, in a conservation area, must respect the scale and character of their surroundings. High quality detail, design and materials are required, and encouragement is given to proposals that enhance conservation areas. The process of seeing if Market Weston is suitable would be an informal meeting with an officer from West Suffolk. If they felt this was an option than we would have to submit a formal application with consultations etc. It needs to be noted that a conversation area would effect every house and tree within in its area. Currently there are 23 listed building in Market Weston, which have tougher planning guidelines. The Clerk will find out how many trees in the village have tree protection orders. TPO's. She will also arrange an informal meeting with an officer from West Suffolk to see if Market Weston would be eligible to have a conservation area. **Action Clerk**

8. Chairman's Report

The Chairman had no report to make.

9. Clerks Report

9.1 Training, data protection and Finance.

The Clerk is attending some data protection and Finance training on the 4th and 17th February.

9.2 New Police Community Engagement Officer, Andre de Jongh.

The Clerk provided the following from our new Police Community Engagement Officer, Andre de Jongh. Having taken over from Paul Fox I would like to take this opportunity to introduce myself. Although some of you may have met me before I am sure, the majority will not know me.

On paper, I have taken over from Paul Fox when he retired. However, I have only recently been released from my current commitments and am now fully in the role. I appreciate that there is a lot still to be learned about the job.

I will attempt to attend as many of your meetings as possible. Sadly, with around 33 parish councils in my area this will not always be possible.

I would also like to hear about any upcoming community events that may be held in your area. Such events are always a good engagement opportunity and therefor I am always willing to attend.

If you have a need for someone to come an address a particular issue, or just give a general talk as such, please contact me and I will see if I can facilitate it.

Although I am the Community Engagement Officer for Bury St Edmunds and rural, I am still first and foremost a police officer and as such also deal with normal police related incidents.

Just to let you know that I will not be attending tonight's meeting due to other commitments.

Here is a short summary of what's been going on since the 1st of November 2019 till today.

5/11/19 Theft of tools from a works pick up- Church Road Market Weston

10/11/19 Theft from motor vehicle - Coney Weston

14/11/19 Theft of diesel - Farm diesel - Coney Weston

10/1/2020 Theft of mobile phone - Barningham

The other 5 recorded investigations for the general Market Weston area are not of any public interest as refers to various vulnerable adults and vulnerable children referrals.

As you can see we have had only the one investigation recorded in Market Weston.

Please forward me any other parish concerns that I need to be aware of.

10. Finance

10.1 Payments. To consider payments to include

10.1.1 Administration £576.30

10.2 Bank reconciliation

The Clerk provided the Councillors with a bank reconciliation, income and expenditure account details and a budget report.

10.3 Information from Barclays

There is going to be a change to the Community Account that means if we have more than 3 signatories on the account, we will be charged. The Clerk has ascertained that we can make electronic payments, via Faster Payments. The Clerk would need to be a signatory and set up the payments and then one of the other signatories would need to authorise the payment. The Clerk proposed that we included on our next agenda a resolution to adopt electronic payments.

Action Clerk

11. Planning Matters

11.1 DC/19/2248/CLP | Application for Lawful Development Certificate for Proposed Use or Development – Movable Caravan located in the garden of a residential dwelling house | Stone Cottage, Hepworth Road. For information only. Permitted as lawful development.

12. Play area report

12.1 Play area report

It was agreed that a weekly rota, for checking the play area needs to be drawn up. The Clerk will arrange this.

Action Clerk

12.2 Replacement of broken fence posts.

It was agreed to go ahead with the purchase of the posts required to replace the broken ones on the Green. A slightly more expensive, but longer lasting post was chosen.

12.3 The Green, ongoing upkeep. This item was noted.

13. Village Hall report

The Rural Coffee Caravan is supporting the Warm Homes Healthy People initiative in partnership with Suffolk District Councils and Suffolk County Council. It has in mind those more vulnerable within our community who financially may need support and assistance with their energy/fuel supplies and those who may be living in our rural communities. They would like to come to Market Weston. There are various ways for them to help be it their slipper exchanges, free Ferrules, thermostats, carbon monoxide alarms, even UK Power Network priority network boxes for the vulnerable, which help to give an all-round keeping warm and safe in winter approach. This information was passed to Cllr Martin for consideration.

Action Cllr Martin

14. Defibrillator

14.1 Update on awareness training.

Last night awareness session was a great success with approx. 40 people in attendance. The importance of delivering CPR was emphasised and the ease of using the device. The VETS telephone system was discussed and it was agreed that this is something the Parish Council are keen to pursue.

Action Clerk

15. Councillors reports and items for future agenda

15.1 Potholes in Church Road

SCC staff have visited the location of our report and assessed the issue we reported. They believe that at this time it does not warrant remedial action. However, they will continue to monitor the location as part of their routine inspections, and if the matter worsens significantly, will take action. Cllr Spencer will record and report online all the outstanding potholes in the village.

Action Cllr Spencer

16. Correspondence for information to note the items listed below which have been circulated

16.1 West Suffolk Parish Conference, 17th March, Clerk to attend.

16.2 PCC, proposed policing precept proposals, online survey. Circulated.

17. Date of next meeting: Thursday 19th March 2020

18. To consider the exclusion of the public and press in the public interest for consideration of the following items:

18.1 Personnel Issues.

18.2 Legal Issues.