

MARKET WESTON PARISH COUNCIL

Minutes of the Market Weston Parish Meeting held on Tuesday 23rd July 2024 at 7.00pm in Market Weston Village Hall.

Present: Cllrs: M Martin, P freeman, P, Barham, D Fulcher & WSDC C Bull.

1. Co-option of new Parish Councillor

No candidates present.

2. Apologies for absence

Apologies for absence were received and accepted by the Councillors, from Cllr A Hall & SCC J Spicer

3. Members Declarations of Interest and Dispensations:

3.1 To receive declarations of interest from councillors on items on the agenda. None.

3.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

3.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

4. Minutes – The minutes of the Thursday 16th May Annual Parish Council meeting and the Thursday 13th June Extraordinary meeting 2024 meeting were agreed and approved as correct records.

5. Meeting open to the public None present.

6. Report from County Councillor: J Spicer

To discuss replacement 30mph sticker-signs/replacement plates.

Cllr Spicer was unable to attend the meeting. She has been keeping the Councillors updated regarding the issue with flooding in Ponds End Lane. The Clerk will speak to Cllr Spicer about the 30mph signs-stickers as, after a discussion with a SCC Engineer it was understood that we can purchase replacement plates quite inexpensively, and this might prove to be a better solution.

7. Report from B. Councillor: C Bull

Cllr Bull reported that the grant, previously know as The Community Chest fund, and now called Thriving Communities, is open for applications. Community grants of between £2,000 and £8,000 are available for one-off projects by community groups, that will support residents in a small part of the district such as an estate or village. Larger grants of between £8,001 and £20,000 – will fund work to support residents across the whole of West Suffolk or big parts of the district such as a town. Each application will be considered on its own merits and WSC may grant a smaller amount. Smaller grants of £100 to £2,800 are available throughout the year from West Suffolk Councillors locality budgets. As with most budgets of this kind they can not be used for maintenance of running costs. Cllr Bull noted that we had included the Taxi unmet demand survey on the agenda and that information regarding this had been circulated. The Police Commissioner is holding a meet and greet at Stanton Village Hall on the 13th of August, between 10am and noon. Following the refusal at planning committee on the 3rd of April 2024 for the commercial development hybrid planning application at Shepherds Grove, that was submitted to West Suffolk District Council, Jaynic have informed us that, following internal discussions they have decided not to appeal this refusal. Instead, they are now commencing preparation of a revised Masterplan which will undergo consultation from statutory consultees at West Suffolk Council, it will then undergo a public consultation exercise where relevant Parish Councils and residents will have the opportunity to provide their views. Cllr Bull said that she would be happy to contribute up to £1,000 towards the cost of a Vehicle Activated Sign (VAS) for the village if we decided to go ahead with this project.

8. Progress reports. For information, from:

8. Chairman

The Chairman had no additional report to make.

9. Clerk:

9.1 To discuss options for .gov email address and associated email address.

Community Action Suffolk (CAS) have now been accepted on to the government approved list as host for .Gov domain names, this means they are able to offer the .Gov domain name, and associated emails, and take advantage of the government grant. This means we can have a .Gov domain name for £18 for the next two years. After that it will be £138 for two years. It was agreed that we would take up this offer. We will also need at least one .Gov email addresses, it was also agreed to set one of these up for the Clerk at a cost of £24 per year. **Action Clerk**

10. The Green/Play area report

10.1 to receive an update on the continuing maintenance of The Green, including any update on the current status of the mower.

As agreed at the June extraordinary meeting a new, second-hand mower, has been purchased. Cllr Fulcher will arrange for an invoice to be sent to the Clerk for Payment. Prior to the meeting Cllr Fulcher gave Cllrs Barham and Freeman a demonstration of how to operate the new mower. Cllr Fulcher will produce a written check list to aid its future use and help avoid unnecessary breakdowns. This new mower will mean that all members of the grass cutting group are able to again cut the grass at The Green. We will purchase some new jerry cans and safety equipment, to ensure we are compliant with Health and Safety regulations. Ongoing fuel costs will need to be worked out so that they can be factored into the budget moving forward. If the mower is complaint, Cllr Barham will undertake the SCC training that is required for any works on the Highway. Until this time the verge at the edge of the Green will not be cut. The old mower is still with Stephen Hatten, and it is hoped that he will be able to affect a repair in a timely manner. It is understood that he has purchased the parts required to carry out the repair. Cllrs Barham and Fulcher will investigate alternative repair options in case Mr Hatten does not have the time to do the repair. An idea of repair costs will be sought in time to inform our October budget meeting.

10.2 To receive any update on additional works to The Green by local resident.

We are still waiting for the resident, who has kindly offered to provide some goalposts and do some work on The Green to get back to us with further information.

11. Highway matters

11.1 To discuss any highways issues.

11.2 To receive any update on potential VAS project.

Location for new/existing posts and letter to residents agreed.

As part of the application, to SCC, we are required to confirm permission to erect new, or to use existing posts, to mount a vehicle Activated Sign, (VAS) from nearby residents. The Clerk has prepared letters, and she will share them with Cllrs Martin and Freeman. These will then be hand deliver to the residents so that we can answer any questions they may have.

Action Cllrs Martin/Freeman/Clerk

11.3 To receive any update on footpath signage.

The footpath sign near the Church has still not been repaired. We were not certain in the sign in Common Road has been repaired. Cllr Barham will resend the original report numbers to the Clerk for her to send on to Cllr Spicer for investigation. Cllr Barham will also report both the signs for replacement/repair if required. **Action Cllr Freeman/Clerk**

12. Finance.

12.1 To following accounts were approved for payment.

Payment	SALC	Audit	-212.40
Payment	Barningham Parish Council	Training	-35.00
Payment	Various	Administration	-747.31

It was agreed that we would investigate the electricity cost of the defibrillator to ensure that the Village Hall is adequately reimbursed. The grant to the Church, for grass cutting and Village Hall will be included for payment at the September meeting. **Action Clerk**

12.2 Bank reconciliation, budget report and accounts update.

The Clerk provided a Bank reconciliation, schedule of payments and budget report for the Councillors' information.

12.3 To confirm submission of Certificate of Acceptance to PKF and confirmation of works to fulfil compliance with Transparency Code regulations.

The Clerk confirmed that she has submitted the required documentation to the external Auditor, PKF Littlejohn. She has also uploaded all the documentation required, under the Transparency Code, to the Parish Council website.

12.4 To receive update on switch to Unity Bank.

The Clerk confirmed that we are still happy to switch to Unity Bank, after concerns were raised after the last meeting. The Councillors will provide the required information, via email, so the Clerk is able to proceed with the application. **Action All**

13. Planning Matters to include any applications/decisions received since the agenda was posted.

13.1 To note DC/24/0584/HH. single storey extension b. replacement roof c. insertion of doors and windows d. weatherboarding Location: Fen Farm Barn, Bury Road, Market Weston. To note this was **GRANTED** by West Suffolk Council

13.2 Barningham Parish Council, Neighbourhood Plan option to comment.

Barningham Parish Council have started their consultation on their Neighbourhood Plan. The Clerk has obtained an extension of time, until the September meeting, to allow the Councillors time to consider the document. The Clerk pointed out that Barningham Parish Council have not allocated a site for any new development within the Plan. West Suffolk District Council are allocating a site in Barningham in their local Plan. **Action All**

13.3 NMA(A)/23/2020 | **Non material amendment** to DC/23/2020/HH - a. replace door ED02, changing from a swing door to sliding door; b. omit the proposed flint panel and replace with recreated feature brickwork infill similar to the original East elevation | Chapel Cottage Church Road. The Parish Council noted the above.

14. Councillors reports and items for future agenda

There were no additional reports made.

15. Correspondence for information

15.1 Street Trading consultation, circulated and noted.

15.2 Taxi unmet demand survey, circulated and noted.

16. Aide memoire

16.1 Tree planting project, Cllr Hall.

16.2 Flooding issues, Cllr Hall.

17. Date of next meeting: September 19th 2024 7pm

18. To consider the exclusion of the public and press in the public interest for consideration of the following items:

18.1 Personnel Issues. None.

18.2 Legal Issues. None.