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MARKET WESTON ANNUAL PARISH COUNCIL MEETING THURSDAY 21st MAY 2026 7:30 PM IN MARKET WESTON VILLAGE HALL

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

AGENDA

1. **Election of Chairman**
2. **Chairman's Declaration of Acceptance of Office**
3. **Apologies for absence**
4. **Election of Vice Chairman**
5. **To elect Council Officers and Representatives to outside bodies**
6. **Members Declarations of Interest and Dispensations:**
 - 6.1 To receive declarations of interest from councillors on items on the agenda.
 - 6.2 To receive written requests for dispensations for disclosable pecuniary interests.
 - 6.3 To grant dispensations as appropriate under Section 33 of the Localism Act.
7. **Minutes** - to confirm and sign the minutes of the Thursday 19th March 2026 meeting as a correct record. (Minutes circulated)
8. **Meeting open to the public**
9. **Report from County Councillor:** Harry Richardson
10. **Report from B. Councillor:** C Bull
11. **To receive any report from the Chair**
12. **To report any report from the Clerk**
 - 12.1 To receive feedback from Clerks unplugged session.
13. **The Green/Play area report**
14. **Village matters**
 - 14.1 To discuss any highways issues.
 - 14.2 To receive any update on the Speed Device.
 - 14.3 To receive update on new dog bin.
 - 14.4 To receive any feedback on condition of footpath in The Street.
 - 14.5 To receive update on street sweeper visit.
 - 14.6 Traffic calming options for B1111

15. Finance-Compliance-Policies

15.1 The Following accounts were approved/noted.

Dog bin	Payment	Office Needs Direct	-£186.00
Clips for Speed indicator	Payment	Phil Barham	-£21.07
Bank charges	Payment	Unity Trust Bank	-£7.00
Mower Fuel	Payment	Phil Barham	-£61.36
Staff costs	Payment	Various	-£1,365.88
Play area grant	Receipt	West Suffolk Grant	£1,100.00
Precept	Receipt	West Suffolk	£11,200.00

15.1.1 To receive Budget Report, Bank Reconciliation and Schedule of Transactions.

15.2 To review, and update where required the following: (i) [Councillor Code of Conduct](#)

(ii) [Financial Regulations](#). (iii) [Standing Orders](#). (iv) [Document review schedule](#).

(v) [Asset Register](#). (vi) Clerks contract.

15.3 End of Year Accounts, to include the Annual Governance Return (AGAR).

15.3.1 To receive Annual Internal audit Report and discuss the report of the Internal Auditor and note any recommendations made.

15.3.2 To approve and sign section one, Annual Governance statement, of the AGAR 2025-26

15.3.3 To approve and sign section two, Accounting Statement, of the AGAR 2025-26.

15.3.4 To accept and sign the Certificate of exemption 2025-26 for submission to the external auditor.

15.3.5 To note actions to be taken to be compliant with the Publication Requirements – Transparency Code.

15.4 To note compliance with The Pension Regulator.

15.5 To note End of Year Pension submission to SCC

15.6 To receive update on current insurance policy.

16. Planning Matters to include any applications/decisions received since the agenda was posted.

16.1 To note Barningham Neighbourhood Plan Basic Conditions Statement Addendum consultation – 23rd April 2026 (9am) to 8th May 2026 (5pm)

17. Councillors reports and items for future agendas

18. Correspondence for information/action

18.1 Wellbeing Suffolk, request for information.

18.2 WSDC Consultation on Pavement licences

18.2 WSDC Civic Service invitation.

19. Aide memoire

19.1 Tree planting project, Cllr Hall.

19.2 Flooding issues, Cllr Hall.

20. Date of next meetings: Thursday 16th July 2026 7.00pm Market Weston Village Hall.

21. To consider the exclusion of the public and press in the public interest for consideration of the following items: 21.1 Personnel Issues. 21.2 Legal Issues.

Please note that copies of any associated papers - available in the public domain- Included for discussion on the agenda, are available via the hyperlinks above or upon request from the Parish Clerk.