Vicki Gay, Clerk to the Council
Red House, Back Hills Botesdale, Diss, Norfolk, IP22 1DW
Tel 01379 898733
Email: clerk@marketweston-pc.gov.uk

MARKET WESTON PARISH COUNCIL MEETING THURSDAY 19th NOVEMBER 2026 7:00 PM IN MARKET WESTON VILLAGE HALL

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please *note that copies of any associated papers, included for discussion on the agenda, not already on the website, are available upon request from the Parish Clerk*.
The items highlighted in green are for information only, with details previously circulated and will only be discussed by exception.

AGENDA

1. **Apologies for absence**

2. **Co-option of new Parish Councillor**

3. **Members Declarations of Interest and Dispensations:**
3.1 To receive declarations of interest from councillors on items on the agenda.
3.2 To receive written requests for dispensations for disclosable pecuniary interests.
3.3 To grant dispensations as appropriate under Section 33 of the Localism Act.

4. **Minutes** - to confirm and sign the minutes of the Thursday 10th September 2026 meetings as correct records. (Minutes circulated)

5. **Meeting Open to the Public**

6. **Report from County Councillor (SCC): H Richardson.**
To include update on overgrown hedge-B1111, footpath edging-The Street and Devolution.
To discuss action to be taken re A143 road condition

7. **Report from West Suffolk District Council (WSDC). Councillor: C Bull.**

8. **Progress reports from Chairman**
8.1 To note action taken re Footpath issues, Olives Throat.
8.2 To receive update on Royal British Legion door to door collection.

9. **To receive any progress report from Clerk:**
9.1 To agree date for Police Community engagement visit.
9.2 Update on defibrillator/Webnos status.

10. **The Green/Play area report**
10.1 To receive any update on the continuing maintenance of The Green, to include frequency of inspections. Signage, Birds Nest Swing leg protection and bench refurbishment. To note Mel Foreman's contribution to Village Green maintenance.
10.2 To receive update on mower status, including mower maintenance arrangements.
10.3 To note submission of grant monitoring report.
10.4 To receive update on Village Green Management Plan including submitted quote for £1350 for tree works.

11. Village matters to include Highway matters

11.1 To discuss Speed Indicator Device (SID) reports and consider actions to be taken. Information circulated.

12 Finance- Policies-Compliance.

12.1 To consider the following payments and note any receipts.

Description	Type	Supplier / customer	Total
Wreath donation	Payment	Royal British Legion	-£50.00
BS Surface	Payment	Countryside Conservation and TS	-£1,320.00
Website hosting	Payment	Community Action Suffolk	-£70.00
Salary/office	Payment	Various	-£926.94
Bank charges	Payment	Unity Trust Bank	-£7.00
Bank Charges	Payment	Unity Trust Bank	-£7.00
Bank interest	Receipt	Unity Trust Bank	£140.60
Tax collected DD	Payment	HMRC	-£512.52

12.2 Bank reconciliation, and schedule of payments.
12.3 To discuss and adopt the following: 12.3 (i) Complaints Policy. 12.3 (ii) Anonymous Communications Policy. 12.3 (iii) Media policy.
12.4 To note information from WSDC regarding the Council Tax base.
12.5 To note potential costs regarding Parish Council Elections.
12.6 To consider and agree Budget for 2027/28. Information circulated.
12.7 To discuss and agree precept 2027-28. Information circulated.

13. Planning Matters to include any applications/decisions received since the agenda was posted.
13.1 To note adoption of Barningham Neighbourhood Plan.
13.2 WSDC, update on West Suffolk local Plan.

14. Councillors reports and items for future agenda

15. Correspondence for information/action

The items listed below have been circulated for information.
15.1.WSDC-Feel Good Suffolk.
15.2 WSDC, Emergency Planning Training.
15.3 WSDC, Parish Conference, 24th November, 7.00 Mildenhall Hub.
15.4 WSDC Christmas bin collections.
15.5 Police and Crime Commissioners Update.
15.6 WSDC, Keep the Heat Scheme. Circulated.
15.7 WSDC, invitation to Civic Carol Service.
15.8 WSDC, Pension Credit Awareness.

16. Date of next meetings:

Date of next meeting Thursday 21st January 2027, 7pm in the Village Hall.

17. To consider the exclusion of the public and press in the public interest for consideration of the following items: 17.1 Personnel Issues. 17.2 Legal Issues.

Vicki Gay, Clerk and RFO Market Weston Parish Council 12/11/2026